

**2007 SOUTHEASTERN BRANCH – ESA ANNUAL MEETING
EXECUTIVE COMMITTEE MEETING**

1. Call to Order - Richard Sprenkel, President SEB-ESA

The meeting was called to order at 1:08pm in Salon A of the Crown Plaza Hotel, Knoxville, TN, Sunday, March 4, 2007. Sprenkel announced there were enough attendees to have a quorum. The President welcomed everyone to the meeting.

2. Comments from ESA President - Scott Hutchins

Hutchins expressed his pleasure being back in the southeast and thanked the branch for the invitation. Hutchins stated he will be updating the membership on ESA changes and new bylaws at the opening session. Hutchins updated the committee on changes at headquarters and that there is a new Acting Executive Director (Ann Kenworthy) who brings a new perspective and experience to ESA. Also a new employee, Richard Levine was hired. Chris Stelzig will be attending the branch meeting. Hutchins announced that headquarters is stable and morale is good and that they are in the process of working with groups to bid for the 2012 International Congress.

Hutchins answered questions regarding the hiring of a permanent Executive Directive to which he stated there was no hard plan at this time because they want to get the renewal plan ongoing and to evaluate what ESA needs and options are.

3. Comments from ESA Governing Board Representative - Michael L. Williams

Williams reported that the Governing Board (GB) has been focused on the renewal and development of new bylaws. The GB passed the bylaws and they will be going out to the membership for a vote. There will be a special newsletter issue with more detail on the renewal and bylaws. Some of the highlights of the GB activity include: Bob Matthews was approved as an Honorary Member; Coby Schal was approved as an ESA Fellow; ESA dues were rolled back to 2004 level; late dues penalty date was changed from January 15 to February 15 each year and the late fee structure changed from a flat rate to a percentage; voted to allocate an additional \$8,700 to support technology implementation at the 2006 annual meeting; per diem reinstated for travel for the President and Executive Director to attend branch meetings which will be administered through the President's budget; Reno, NV replaced Charlotte, NC for the 2008 national meeting and will also be the location for the 2011 meeting; voted to reallocate \$11,000 to the annual meeting at the discretion of the President for the enhancement of the annual meetings; and Sharon Quisenberry was elected to serve as Secretary-Treasurer, filling the remaining term of Marlin Rice. Williams is also serving as the GB Liaison to the Student Affairs Committee and the Ethics Committee in 2007.

Discussion: Kring stated that there has been discussion of streamlining the bylaws among the branches. Hutchins offered help to the branch to streamline the bylaws but stated that there was no current plan for an overall streamlining plan for the branches. Harper asked if there was notification to members that are late in paying fees. Hodges stated that a reminder

is sent to members that are late in paying their fees. Williams stated that the Membership Committee is making efforts to renew and keep members.

4. Comments from ESA Certification Board - Rick Brandenburg

No report submitted or presented

5. Reading of the Previous Year's Minutes - Catharine Mannion, Secretary Treasurer

Mannion stated that the minutes were posted on the website and were also available at the current meeting. Mannion stated any changes will be made and re-posted to the website. Kring made a motion to suspend reading of the minutes. Hodges seconded the motion and it passed on voice vote. There was no discussion and the motion was carried unanimously.

6. Committee Reports

a. Local Arrangements - Jerome Grant

The members of the Local Arrangements Committee included Jerome Grant, Derek Bailey, Pat Barnwell, Carla Dilling, Veronica Grant, Frank Hale, Darrell Hensley, Carl Jones, Paris Lambdin, Joey Morton, Pat Parkman, Scott Stewart, Greg Wiggins, and Cletus Youmans. Joshua Grant and Coleman Timberlake also provided assistance. The contract for the Crowne Plaza was signed by the Secretary Treasurer on December 15, 2005. After negotiations with the hotel began, the hotel transferred ownership and became a Crown Plaza (previously Radisson). No changes were required as a result of the change.

At the recommendation of the previous LAC Chair, Sterling Southern, the LAC began to solicit funds for the 2007 meeting. Their contact list was based on previous donors but also was skewed heavily towards those companies that work with University of Tennessee personnel. Contacts were made by phone, email, and letters. Fifteen organizations/companies were contacted. To date, the Secretary Treasurer has received monies from AmVac (\$500), Bayer CropSciences (\$500), Chemtura (\$500), DuPont (\$750), FMC (\$500), Monsanto (\$1,000), Nisus Corporation (\$1,000), OHP (\$1000), Syngenta (\$1,000), and the University of Tennessee (\$1,500). In addition, there are commitments from BASF (\$1,000) and Dow (\$1,000). Total amount received and expect is \$10,250. The Secretary Treasurer and ESA Headquarters provided paperwork to the hotel to allow tax-free expenses enabling the branch to realize a \$1,500 savings.

The hotel will provide a podium and microphone at no cost in each room. All risers, tables, and extension cords are complimentary. The LAC will supply all computers, projection units, screens, timers, and laser pointers. Two computers will be housed in the LAC room for general use. A large screen will be rented for the Plenary Lecture and Awards Luncheon. The LAC arranged for two individuals to assist Catharine Mannion with registration. Additional signage was developed and provided by the University of Tennessee to supplement existing material.

Display boards will be provided by North Carolina State University (arranged by Jim Harper). The boards will be delivered by two students on Sunday. LAC has arranged for 3-5 individuals to assist with setup and takedown of the boards. Complementary registration will be provided to the two students.

A book signing was organized to allow members to purchase Dr. Bass's books for signing. The University bookstore will provide two assistants to bring the books and handle the paperwork for selling them. No charges will be incurred for this event.

As part of the branch reception, "Jammin with My Buggies" was organized. This event will allow branch members to demonstrate their musical talents and allow other members to enjoy these talents.

An Associates Program was organized by Veronica and Jerome Grant. A gift box containing welcome items for each associate was obtained from the Knoxville Tourism and Sports Corporation. The Associates will be invited to the Plenary Session and to participate in the book signing, a trip to Gatlinburg and the Great Smoky Mountains National Park, sightseeing, shopping and a group photo.

Two additional activities have been planned: 1) Body farm tours and 2) a field trip to the Great Smoky Mountains National Park. Thus far, 32 people have registered for these tours. A small fee (\$10) will be charged for each tour/trip.

Jerome Grant met with representatives of the hotel on February 28 to finalize room setup, menus, schedules, etc. As of March 2, 416 room nights have been reserved. There was one problem with government-rate rooms. Due to a computer glitch, none was available and several federal employees stayed at nearby hotels. Once the problem was noted, it was corrected.

Issues for consideration by the Branch and future LAC:

- Work closely with the hotel to ensure that the items needed for the meeting are included as part of the contract. A checklist of important items/issues for the LAC chair to consider should be provided.
- Each LAC should investigate the possible use of tax-exempt status which provides a significant savings.
- Consider developing a protocol to allow LAC or Program Chair to present a plaque to special speakers (such as Plenary Lecture).
- As recommended by the previous LAC Chair, begin solicitation of funds early (at least 9 months before the meeting).
- On the registration form be sure to include information about the Awards Luncheon.

Grant thanked all the committee members, the previous LAC Chair, Sterling Southern, the Secretary Treasurer, Catharine Mannion, President Richard Sprinkel and President Elect Jim Harper and also recognized the cooperation and assistance of the Program Chair, Karen Vail.

Approved Budget for LAC

	APPROVED	PROJECTD
INCOME	\$6,000	\$10,250 (+ 1,400 tax savings)
TOTAL	18,500	22,750
EXPENSES		
Travel for LAC Chair	200	0
Mixer	3,000	*6,131.48
Break Refreshments	5,250	3,643.80
Banquet	6,600	5,269.32
Monday breakfast	1,400	1,526.77
Associates Program	700	700.00
Transportation of poster boards	350	50.00
Miscellaneous	1,000	800.00
TOTAL	18,500	18,121.37

- Does not include state sales tax (9.75%)

Discussion: Harper stated that it is extremely important to start early to seek industry support. Grant suggested that there be a standing committee or at least someone who remains on the committee to have this experience.

b. Meeting Location and Time – 2008 - Amanda Hodges

Local Arrangements Committee Members: Eileen Buss, University of Florida, Julieta Brambila, USDA-APHIS-PPQ, Amanda Hodges, University of Florida (chair), Norm Leppla, University of Florida, Catharine Mannion, University of Florida (SEB Secretary-Treasurer), Rob Meagher, USDA-ARS

2005-06 Activities - During the Fall 2005, Dr. John Capinera announced to the Entomology/Nematology faculty at the University of Florida (during a regularly scheduled faculty meeting) that the SEB-ESA meeting would be in Florida in 2008. All interested faculty were invited in commenting and participating in this committee. Drs. Eileen Buss and Norm Leppla agreed to serve on the committee. Dr. Amanda Hodges agreed to serve as chair. Ms. Julieta Brambila and Dr. Rob Meagher had indicated an informal interest in serving on this committee during the 2005 SEB-ESA meeting. Their interest in serving on this committee was re-confirmed during January/February 2006.

The SEB-ESA Local Arrangements Committee (LAC) met on February 16, 2006 to discuss possible meeting times and locations for the 2008 SEB-ESA meeting in Florida. The committee agreed that **Sunday, March 2-Wednesday, March 5, 2008** would be the best time for the meeting.

Prior to the first SEB-ESA 2008 LAC meeting, Dr. Catharine Mannion (SEB-ESA Secretary) was contacted concerning some typical logistical considerations of the meeting (average numbers of participants, typical meeting revenues, and number of breakout rooms needed). Also, LAC committee members were informally in contact with one another to discuss potential meeting sites prior to the committee meeting.

Locations that were discussed by the LAC included the following: Gainesville, Orlando, Tampa, Jacksonville, or a location in the Florida panhandle. During the 2006 SEB-ESA meeting in Wilmington, NC, the LAC discussed possible locations for the 2008 meeting with the membership and solicited feedback. Dr. Norm Leppla represented the LAC at the 2006 SEB-ESA Executive Committee meeting. Dr. Amanda Hodges announced the meeting time and committee updates during the 2006 SEB-ESA meeting (and also during the final business meeting). All committee members present at the 2006 meeting (Brambila, Leppla, Meagher, and Hodges) solicited responses from membership during the course of the meeting. Responses from the membership indicated a preference for either Jacksonville or a location on the Florida panhandle (similar to San Destin-the last location for the SEB meeting in Florida). SEB membership preferred north Florida because several participants drive to the meeting. In contrast to locations on the Florida panhandle, Jacksonville also offers an international airport for individuals choosing air transportation. SEB membership also specifically mentioned to the LAC that we should target hotel room block rates of below \$100/night (including resort fees or any other extra expenses).

2006-07 Activities Update - March-May 2006-Brambila, Meagher, and Hodges investigated potential hotels for the meeting. Various e-mail and phone call communications were made to potential hotels in North Florida. Jacksonville quickly emerged as the best location for the meeting (in terms of activities, location within Florida, and price). Brambila, Meagher, and Hodges visited the Wyndham Riverwalk Jacksonville and Hyatt as potential hotels for the meeting. The **Wyndham Riverwalk Jacksonville** was interested in negotiating with us for our conference at our price limitations. The negotiated room rate for the Wyndham Riverwalk Jacksonville was \$99/night, and the resort fee was waived. The Wyndham Riverwalk Jacksonville is located on the scenic St. John's River, and several restaurants and other attractions in the downtown Jacksonville area are nearby. Jacksonville Beach and historic St. Augustine are also a short drive away. Jacksonville is conveniently located I-10 and I-95, and also has an international airport. Dr. Catharine Mannion reviewed and signed the final hotel contract by June 9, 2006.

February-March 2007-Hodges communicated with the Wyndham to schedule a follow-up site visit for Brambila, Meagher, and Hodges. The follow-up site visit occurred during mid-February 2007. Hodges initially communicated with the program chair for the 2008 meeting, Dr. Faith Oi. The LAC plans to communicate regularly with the program committee to ensure that their needs are met for the conference.

Planned Activities-2007-08 - Immediately following the 2007 SEB-ESA meeting, the LAC plans to meet and develop a strategy for immediate recruitment of industry sponsorships. The LAC will communicate and assist the program committee as needed. Appropriate final arrangements for refreshments and the awards luncheon will be made as the meeting date approaches.

c. Meeting Location and Time – 2009 - Art Appel

Mike Williams gave the report. Alabama will accept hosting the meeting and will look for a time and place. The LAC will be chaired by Art Appel and two of the members will be Mike Williams and Fudd Graham.

d. Program - Karen Vail

Committee members included Paris Lambdin (TN), Reid Gerhardt (TN), and Juan Luis Jurat-Fuentes (TN). Vail's staff, specifically Joey Morton and Pat Barnwell, strongly supported the production of the program. The 2006 program has a full and rich schedule of papers representing a diversity of subject areas and sub-disciplines in entomology. The number of presentations is up from last year, 174 presentations as compared to 146 presentations in 2006, but about the same as in 2005 (180) and 2004 (186). Of the total 174 presentations, 111 are oral presentations (including 7 M.S. student competition presentations and 21 Ph.D. student competition presentations) and 63 are posters presentations (6 M.S. student competition posters and 12 Ph.D. student competition posters). Symposia included in the program include:

- 1) SEB Student Symposium: Current and Potential Threats to Eastern Forests by Introduced Insects, organizers, Greg Wiggins, Univ. of Tennessee and Julie Ann Dobbs, Mississippi State Univ.
- 2) Permitting and Importing Biocontrol Organisms Under Current Rules and Regulations. Raymond L. Hix, [Florida A&M Univ.](#)
- 3) Turf and Ornamental Pest Management, organizers Michael L. Williams, Auburn Univ. and Krystal Waltman, Auburn Univ.
- 4) Vegetable Insect Symposium– moderators Stormy Sparks, Univ. of Georgia Cooperative Extension and David Riley, Univ. of Georgia

Urban Entomology papers; urban-related Biology, Ecology and Behavior papers; Medical and Veterinary Entomology; and Regulatory and Extension Entomology papers were arranged on the same day to allow pest management professionals to receive recertification points while attending, and therefore paying for one day of registration. Other Biology, Ecology and Behavior papers were placed on Tuesday as were the Crop Pest Management papers.

Several groups with southern ties were accommodated before and after the main meeting sessions. The SDC-319 Biological Control of Arthropod Pests and Weeds Work Group

are scheduled to meet on Sunday and The Imported Fire Ant eXtension Community of Practice will meet on Wednesday morning.

The call for papers deadline was November 17, but papers were accepted until February 15 due to a miscommunication. Mike Caprio hosted and coordinated the paper submission website. Melissa Thorpe and Richard Sprenkel saw that the program was posted to the web. The first preliminary program was posted on the SEB website on January 29, 2007, and following several revisions, the final program was posted on February 26, 2006. The final program was sent to the UT Graphic Arts Dept. on February 26, 2006.

Several problems were encountered during the production of the program. Several students failed to check the appropriate student competition session when submitting their presentations on-line. This also occurred last year. The online submission form may need modification to more clearly direct students to the proper session, but a reminder from their advisor to carefully select the appropriate student competition may be more helpful. Also, students were allowed to submit a paper and a poster for the student competition. We could not find anything in the student awards guidelines that would prohibit this. If the society wishes to only allow a student to only submit an oral or display presentation, but not both, then this needs to be added to the guidelines and a statement added to the submission form.

Vail modified last year's Publisher file for the 2007 program. Several formatting changes were made this year including using different fonts or styles for the paper numbers, titles and authors. Titles were not listed in all caps because of the difficulty of reading this formatting. Times were justified left and the paper number, title, authors and affiliations indented so the times were easily seen. This year all posters were set up at the same time because the room was large enough (we hope). We will forward the Publisher files from this year and the last two years to next year's program chair so they can decide which format to follow and will have a program where the posters were set up on different days. We also provided, on the web site only, a copy of the program created in Excel that was arranged so that presentations occurring in all three rooms for each time interval could be easily discerned.

Discussion – Students submitting both competition paper and poster; no documentation exists to not allow this; this happened this year; we will not prohibit students from doing this.

e. Membership - David Riley

Members: David Riley, GA, Boris Castro, LA, Faith Oi, FL, Jason Bond, NC, Jeffrey Gore, MS, William Klingeman, TN, Henry Fadamiron, AL, Jeremy Greene, SC, Gus Lorenz, AR, Ron Weeks, AL, Gina Angelella, GA.

There has been a slow, but steady increase in membership in the SEB over the last three years, more or less tracking changes in the total ESA membership as summarized in the following table. There was a 4.7% increase in membership over last year at this time.

ESA Unit	Numbers at the Time of the SEB Meeting		
	2005 Membership	2006 Membership	2007 Membership
Southeastern	881	892	934
Total ESA	4,415	4,378	4,557

f. Member Awards - David Boyd

We had a total of six nominees, two each in three categories. Nominations were received for the following awards: ESA Award for Excellence in Integrated Pest Management, sponsored by Syngenta Crop Protection; ESA Distinguished Achievement Award in Extension; and ESA Recognition Award in Urban Entomology, SC Johnson & Sons, Inc., and The Entomological Foundation.

The other five categories to which no nominations were received were the following: ESA Recognition Award in Entomology, sponsored by Syngenta Crop Protection; ESA Distinguished Achievement Award in Teaching; ESA Distinguished Achievement Award in Regulatory Entomology, sponsored by American Nursery and Landscape Association; ESA Distinguished Service to the Certification Program Award; and ESA Recognition Award in Insect Physiology, Biochemistry & Toxicology, sponsored by Bayer CropScience.

The Southeastern Branch ESA Awards Committee has six members: Wayne Brewer (Auburn Univ., AL), Steve Murphree (Belmont Univ., TN), John L. Bernhardt (Univ. of Arkansas), David G. Hall (USDA, ARS, FL), B. Roger Leonard (Louisiana State Univ.) and me (USDA, ARS, MS). The committee represented both the government and universities and had members from across the southeast. We used a SharePoint site to distribute the nominations to the committee and all deadlines were completed in a timely fashion.

Following are the winners for the three awards being given this year:

- ESA Award for Excellence in Integrated Pest Management
 - Donn T. Johnson, University of Arkansas
- ESA Distinguished Achievement Award in Extension
 - Faith M. Oi, University of Florida
- ESA Recognition Award in Urban Entomology

- Rudolf (Rudi) H. Scheffrahn, University of Florida

After receiving the ratings from each of the members, I compiled the ratings for an average. The highest rating possible was 35. The ratings between the two nominations for each category were very close. The IPM award had Johnson winning with a rating of 31 and the other nominee had a rating of 30.6. The Extension award had Oi with 32.7 and the other nominee with 30.7. The Urban award had Scheffrahn with 31.8 and the other nominee with 30.8.

Regrettably, the other five categories had no nominees. That means that for the national awards the Southeastern Branch will only be represented in the three categories for which we had nominees. We need to do a better job of promoting the awards. Please help me in making an effort to push for more nominees and for all the possible categories to be represented next year.

g. Student Awards - Greg Hodges

Members include Greg Hodges, FL, Chair, Wes Watson (NC), Gerry Carner (SC), T. Eugene Reagan (LS), Phillip Roberts (GA), Jarrod Leland (MS), William Moar (AL), Scott Stewart (TN), Tina Teague (AR)

As Chair of the SEB Student Awards Committee, I am reporting on award nominations processed in the summer and fall of 2006 and also those processed at the annual meeting in 2007. The SEB-ESA can select annual winners for the following four awards:

This year's winner of the Kirby Hays Outstanding Master's Student award is Gino Nearn from the University of Florida. We had 4 competitors in this year's competition from MS, UT, UF, and LSU. The 2006 SEB Comstock Award for the outstanding Ph.D. Student is Floyd Shockley from the University of Georgia. There were a total of 7 competitors.

There are 6 M.S. students and 12 Ph.D. students in the poster display competition and 8 M.S. students and 21 Ph.D. students competing in the paper competition. The student award winners will be announced at the Awards Luncheon on Tuesday March 6 for the Robert T. Gast Award (outstanding Ph.D. oral presentation), Southeastern Branch Student Award (outstanding M.S. oral presentation), runner up's for both of these, Outstanding Ph.D. Student Display Presentation, and the Outstanding M. S. Student Display Presentation. There were 4 judges for each event.

Hodges suggested that smaller universities be encouraged to nominate students for these awards.

h. Nominating - Keith Griffith

The positions of President-Elect and Member-At-Large were solicited through committee members, and a final selection of two candidates for each position were agreed upon by

the committee. Biographical information and photos of each candidate were obtained and sent to the Secretary-Treasurer, Catharine Mannion, for placing on ballots for electronic voting. The winners will be announced at the final business meeting on March 6, 2007.

For President-Elect, candidates from industry and government were solicited and final selections were Walt Mullins, Monsanto Corporation located in Memphis, TN and Alvin Simmons, USDA-ARS located in Charleston, SC. Both nominees agreed to be considered for the position of President-Elect.

For Member-At-Large, a number of candidates were solicited and final selections who agreed to place their names in consideration were Randy Luttrell, University of Arkansas and Roger Leonard, Louisiana State University.

I appreciated all the efforts that the Nominating Committee made to provide the names of excellent candidates for both of these important positions, and the branch members that agreed to serve in each position if elected.

i. Student Affairs - Greg Wiggins

Committee members: Greg Wiggins, University of Tennessee, (Chair 2006-2007) Matt Bertone, NC State University, Sonja Swiger, University of Florida, Latha Bommireddy, Louisiana State University, Ebenezer Onagbola (replaced by B. Nurmastinisufina), Auburn University, Mark Nelder, Clemson University, Jamie Fuest, University of Georgia, Julie Dobbs, Mississippi State University, Jackie McKern, University of Arkansas rep TBA

Linnaean Games: Sonja Swiger (University of Florida) was Chair of the Linnaean Games and organized the questions, judges, and moderator. We have had ten schools from the branch ask to participate in the Linnaean games: Auburn University, Clemson University, Florida A&M University, Louisiana State University, Mississippi State University, NC State University, University of Arkansas, University of Florida, University of Georgia, and University of Tennessee. The moderator for the games will be Dr. Ron Kuhr (NC State University emeritus professor) and the judges are Richard Sprenkel (2006-2007 SEB-ESA President; University of Florida), James Harper (2007-2008 SEB-ESA President-Elect; NC State University), and Scott Hutchins (2007 ESA President; Dow AgroSciences). The winning team will take the traveling plaque, a team plaque and certificates for each of its members. The second place team will receive a certificate for each of the members. Both teams will compete at the ESA Annual Meeting in San Diego, CA, December 2007, for a chance at the national title. NC State will update the big trophy to reflect this year's champion. Sonja has done an excellent job and the games should be exciting to watch. A new Chair of the Linnaean Games will be appointed during the SAC meeting this afternoon.

Student Symposium: Greg Wiggins (University of Tennessee) and Julie Dobbs (Mississippi State University) organized and will moderate the student symposium

entitled “Current and potential threats to eastern forests by introduced insects”. Invited speakers include Ken Copley (USDA-APHIS-PPQ, Nashville, TN), Kristine Johnson (NPS, GRSM, Gatlinburg, TN), Rusty Rhea (USDA Forest Service, Asheville, NC), Robert Haack (USDA Forest Service, East Lansing, MI) and Bob Rabaglia (USDA Forest Service, Arlington, VA). This symposium promises to be interesting and informative.

Insect Photo Salon: Mark Nelder (Clemson University) and Matt Bertone (NC State University) were Co-Chairs of the Insect Photo Salon and organized and oversaw the voting of entrants to the Salon. This year we received 70 entries in the four categories: Arthropods in Action, Artistic, Photomicroscopy and Traditional Macro. The best in show winner will be awarded a plaque, while winners in all other categories will receive certificates.

During the 2006 SAC meeting, there was discussion (initiated by Jim Young of UGA) of developing the entrees for the Photo Salon into a screen saver or calendar that could be sold to enhance funds for the SAC. In order to accomplish this there would need to be a statement on the photo salon site that claims we have permission to use any entries as we wish. This statement has not yet been added to the website and will be discussed in the SAC meeting. There was also discussion (initiated by Greg Wiggins of UT) of possibly having evaluation forms for the “Best in Show” category, to make judging less subjective and more standardized among the different categories (as different categories require different criteria on which to judge). Some criteria on the evaluation form would include such things as ‘difficulty of photo’, ‘clarity/focus’, ‘balance’, etc. These criteria would be rated on a 1 to 5 scale, and the forms would be tallied with the highest scoring photo the winner. This system would be more objective than the previous system of raising hands and tallying votes.

Job Placement: As of Friday, March 2, 2007, no job announcements or CVs were sent to me to be displayed in the job placement room. There may be submissions as people register for the meeting.

Student Volunteers: The Chair of the SAC has worked with the Local Arrangements Chair in recruiting and supplying student volunteers to assist with running Linnaean Games, helping at the registration desk and the local arrangements/audio visual room.

7. Treasurer's Report - Catharine Mannion

Mannion passed out the Financial Summary for 2006-07 and a proposed budget for 2007-08.

2006-7 Financial Summary. The balance on March 3, 2007 was \$50,616.10. Most of the expenses for this meeting (hotel costs, food, awards) have not yet been paid. All funds were held in a Morgan Stanley Dean Witter Active Assets Account.

2007-08 Proposed Budget. The proposed budget for 2007-08 shows a zero net balance. Changes in the proposed budget include adding \$200 to the amount of income from interest accrued from \$300 to \$500; income from Gast and Hays Award be changed from

\$750 to \$500; subtract \$3,000 from the program printing/mailing to be more in line with expenses for the change of electronic exchange of information; increase the Local Arrangements Committee budget by \$3,000 for food and refreshments at the meeting; and to subtract the \$250 for the Hays Award as an expense.

Amanda Hodges made a motion to accept the proposed budget with the changes discussed above. Harper seconded the motion and it passed on voice vote.

8. Comments from President-Elect - James Harper

Harper asked for any changes in the guidelines be provided to him. The home of the website needs to move from Quincy and he would like to explore what the branch's needs are for the website. Amanda Hodges suggested a simple content management portal which would be easy to use. Harper will explore the possibilities with ESA and content management systems.

There were questions regarding the announcement of the election results at the end of the meeting, because this does not allow any interaction between new past officers at the meeting. It was asked if the candidates be told before the final meeting but announced at the final business meeting. Kring will look at making a change in the bylaws.

9. Approval of Nominating Committee - James Harper

Harper is working on appointing the committees. The Nominating committee will be selected by the final business meeting. Greg Hodges will serve as the chair, John Ruberson, Fred Musser, and Debbie Brickle will also serve on the committee; Michael Jackson and David Rogers will also be asked to serve. Kring made a motion to accept; it was seconded by Williams 2ⁿ; passed unanimously.

10. Other Business Items

None

11. Adjourn

Motion to adjourn at 4:04pm was made by Kring, Vail – 2nd