

2010 EASTERN BRANCH ENTOMOLOGICAL SOCIETY OF AMERICA
FINAL BUSINESS MEETING
ANNAPOLIS, MARYLAND

Tuesday March 9, 2010

Present: Mark Brown, Ernest 'Del' DeFosse, Alan Cameron, Mark Taylor, Loke Kok, Rod Youngman, Paul Borth, Lisa Moore, Dan Schmehl, Ann Kenworthy, Pete Schultz, George Hamilton, Nancy Adamson, Doug Pfeiffer, Jim Lashomb, Harvey Reissig, Jim Steffel

Loke called the meeting to order at 7:05 am

Old business

Loke mentioned the Executive Committee meeting was held on Sunday. Dan handed out minutes from prior Exec. and business meetings; Summer Business and Program meeting, Executive Committee and Business meetings. Reviewed and motion to approve, passed.

New business

Loke reviewed decisions from recent executive meeting: Executive Committee and Committee chairs will review respective responsibilities. Ambiguous wording in complimentary policy removed. Loke would like to know expiring terms of officers and committee members. Entomological Foundation table to be standard fixture at registration – it collected \$800 this year, plus match makes \$1,600). Eastern Branch Student Affairs Representative to ESA (current: Kit Schnaars-Uvino) replacement (national position) sought for next national level committee meeting. Will contact her. She raised issue about multi-state and multi-branch teams (see email message below). How did this position come about? Del explained that more student representation was wanted. Will ask if she has new nominations from Branch for the position.

Reports

Dan Schmehl : Student affairs updates – one new university added to student representatives (Nova Scotia University), total 21 now represented, and hope to increase. Need to follow up with some universities without representation. Several (5) took over from graduating students. Student symposium went well though would like more participation. For student award winner's presentation attendance was low. Because there is a theme for symposium voted on by student representatives, award-winning speakers might not fit into the topic, but still good for them to highlight their work. May be more appropriate to highlight talk at another symposium – but there are advantages and disadvantages. Lisa suggested that award winners might be speakers at other student symposia to set the tone. Loke suggests taking up at next meeting. Nominations procedure for student awards has changed slightly, increased to two applicants from each university rather than one. Student affairs committee will make the choice among the two. This went well this year. Gaylord won Comstock Award among five universities that applied. Would encourage student nominations to increase, e.g. for Asa Fitch award (which went to Eric Bohnenblust) there were only two applicants this year. Process went well. Of student representatives, 14 of 21 participated in voting – feels it should be 100%. It is a constant effort to update and replace student reps. Dan introduced Lisa Moore, incoming Chair, and they have identified a possible co-chair. Loke noted a problem in finding co-chair; also they need to be from different institutions.

Program Chair 2011 Meeting

Bill Lamp: awaiting new commands from president and is looking for a co-chair.

Registration

Yong-Lak passed out list showing 154 registered, 54% of whom were regular members, total income about \$11,379. No attrition paid to hotel!! Some reimbursements need to be paid however. Meeting statistics were handed out. One medical reimbursement to be covered, with discussion about how to handle. On other points, Yong-Lak offered some suggestions: people come to desk to ask for everything but those at desk do not always know what to do or how to find officers. – maybe add a student volunteer to assist. Add note to program guidelines to contact program chairs. Dan suggests leaving cell phone numbers with desk, Pete said that includes local arrangements contact number – and said no local arrangements room is really needed. Dan S. said it had been unclear if student awardees get hotel paid. Dan G. noted complimentary policy and said should it should be provided to Program/Symposium chairs in advance. There was some trouble with head count for banquet – can we get exact head count in advance to save money? Hotel would like count one week ahead (Pete noted that often hotel wants fixed number 5 – 6 days ahead), but walk-ins present issues. Hotel does ask for final count by 2 pm of banquet day. Loke thought we may have paid for 22 – 26 unused places at around \$40 each. Yong-lak proposes we ask at registration desk to confirm whether attending banquet. Dan suggested adding a note to registration form to see if attending.

Ann Kenworthy mentioned system for getting volunteers at national level – would it be helpful to have on-line volunteer self-selection? Could incorporate into the new on-line registration process? Doug thought would be helpful. Will discuss more. Ann provided an update on members: as of Dec 31: EBESA has 1231 members, up from last year. Handout of membership reports provided, listing members by type, with BCE certification – many ‘pending’ were converted to ‘active’ so number jumped. New Association Management software to be implemented in April, website redesign to be completed Dec 2010 and are now soliciting ideas and comments (Alan Kahan is contact). Journal of IPM (Alan again contact) to be launched 2nd quarter of 2010; on-line only with publication fee. Noted central office support for networks, can now do on-line meeting registration and surveys. New International branch: 482 members, to which other branch members can transfer (most have moved overseas). ESA now online: Facebook, YouTube meeting updates and contest, eNews, blog address listed. Student volunteer opportunities at the national meeting, get reimbursed early-bird registration, deadline is Oct 15. Annual meeting will be Dec 12 -15 San Diego. Aug 2 is registration opening. Thanked all for opportunity to attend meeting. Send copy of summary to Dan to put online.

Awards Committee (Rod Youngman)

Rod reported on recipients: Galen Dively for L. O. Howard, Faith Kuehn for H. T. Streu.

Corporate Support Coordinator (Jim Steffel)

Sponsors brought in around \$6 – 7K total. Mixer after student session worked out well, though not good to be held same time as student symposium. Students hung around (beer!). Amount was similar to last year. Asks for suggestions from sponsors. USDA sponsor with possible employment had conflict but would like to attend. Doug asked should all sponsors have tables?

Jim thought 50% with tables would be generous. Should follow up with all sponsors to remind them to bring something like their product list – Jim says requested on Registration form, but most don't want to bother. Book publisher hasn't participated for 2 yrs likely due to budgetary reasons; should follow up.

Secretary's Report (Dan Gilrein)

Nothing to report.

Program (Doug Pfeiffer)

There were 119 presentations total, 75 in submitted section, 25 oral and 10 poster. Number in all categories was up this year. Alan noted it was unfortunate that industry symposium was opposite student symposium, heard some comments. This was an obvious conflict we hope to avoid. Jim S. thought about every other year having student-oriented program. Doug said the usual policy is to have the student competition not in conflict with other events, but unavoidable this year due to number of submissions. Some discussion ensued on this. Loke thought best to have the student competition all on same day. More discussion. Increased prize money may foster increased competition. Possibly increase length of meeting to accommodate larger number of speakers?

Treasurer (Mark Taylor)

Report provided, figures as of noon yesterday. Funds and balance on hand shown. Discussion of some minor issues with checks. Reviewed CD options; CD was renewed at Delmarva Bank. Loke asked how much was spent for this meeting? We may be slightly in red due to hotel expenses this year, including expenses and awards, etc. Mark thought maybe \$18K+? Rod asked about the \$12K funds set aside with interest to go to support students. Mark will look into that. Mark noted that Mike Raupp opted to pay his gratis registration and asked that it be used to go to student support. Meeting is in Harrisburg next year March 18 - 20. Rod suggests we consider 2012 site – Crowne Plaza/Fort Magruder Inn in Williamsburg would be good, noted good price. George discussed possibly Syracuse again. Loke noted the attendance (167) was above average, good especially despite economy.

Del thanked all for the invitation to attend, expects to be here again next year. Loke thanked Del and Ann for visiting.

Loke passed the gavel to Harvey, who expressed appreciation to carry on the Branch duties. Meeting adjourned 8:10 am

Eastern Branch Student Affairs Representative to ESA

Comments from Kit Schnaars-Uvino (email to Dan Gilrein on 12/20/09 read at meeting):

I wanted to give you heads up on some priority issues from the Student affairs committee meeting at this past convention. This is not my official report but with the upcoming branch meeting I wanted to give as much notice as possible. This year I was on a debate team that won. That was not as important as the composition of the team. For the first time the team was multi-campus, multi-state and multi-branch. We petitioned the ESA Board and received permission to 'try' this team composition. One student is from U of Maine, two from CUNY Grad Center – Queens, one from CUNY Grad Center – City College and one from West Texas A&M. So there were 4 team members from the Eastern Branch and one from the Southwestern Branch.

I made a motion at the Student affairs committee to form a Debate Committee to handle the debates for 2010. It passed unanimously and the next motion made me chair of that committee. As a result I would like to recruit and advertise the student debates. It is some fair amount of work but it counts as an invited talk AND you have the opportunity to publish your position in the American Entomologist... as long as you meet the deadline! The governing board passed a motion this year to present a plaque to the winning teams and each member receives a certificate. This is an incredibly underutilized student activity with tremendous benefits. Finally – my term is up as of Dec 2010 and we should find a replacement so I can at least introduce them at the 2010 Student Affairs committee meeting. If they want to be more involved then I'd love that as well.

Report from Yong-Lak Park, Registration

MEMORANDUM

DATE **7 April 2010**

TO **President and Eastern Branch ESA Executive Committee**

FROM **Yong-Lak Park, Registration Committee Chair**

RE: **EB-ESA Registration & Hospitality Committee Report**

Below is summary of activities conducted by Registration & Hospitality Committee at the EB-ESA meeting in 2010.

List of volunteers for the committee (10 members)

Amanda Bachmann, Christy Harris, Julie Hebert, Matthew Bickerton, Dan Schmehl, John Carroll, Paul Ayayee, Charles Vincent, Saguez Julien, Ezra Schwarzberg.

Headcount of registration

Types of membership	Pre-registration.	On-site	Total count	%
Regular member*	68	21	89	54%
Student	42	9	51	31%
Others**	9	16	25	15%
Total	119	45	165	100%
%	72%	28%	100%	

* including speakers

** non-members, emeritus, sponsors, entomological foundation, guests

Income from registration

Income source	Amount	%
On-site	\$ 2,298.00	20%
Pre-registration	\$ 9,208.00	80%
Total	\$ 11,506.00	100.0%

Hotel Attrition

We were a few rooms short where we needed to avoid attrition before the ESA meeting, but after auditing on the second day of the ESA meeting, we did not need to pay attrition.

Reimbursement to be made

Eric Bohnenblust: Award winner, reimburse \$10 for pre-registration

David Mausel: Cancellation, reimburse \$110

Suggestions for improvement

Registration desk with an executive liaison

- Some from participants that can't be handled by registration committee
- Update of meeting information (program/schedule/speaker changes)

Change registration form

- Many wrong fill-outs
- Maybe done by ESA headquarter

Clarify complimentary list

Exact count of banquet to save money

- Develop a protocol to obtain exact headcounts for banquet attendance

Update committee guideline
