

**The Eastern Branch of the Entomological Society of America  
Business and Planning Meeting, Charlottesville, Virginia**

**Thursday, June 2, 2005 Meeting Minutes (prepared by R. R. Youngman)**

**Members present:** Pete Schultz, Doug Pfeiffer, Paula Shrewsbury, Eric Day, Art Agnello, Greg English-Loeb, Rod Youngman

Pete called the meeting to order at 8:30 a.m. and thanked everyone for coming to Charlottesville. He began with his President's Report and said Paul Semtner has agreed to serve as Chair of Local Arrangements. Pete said Eric has been able to get Peter Hatch, Director of Gardens at Monticello, to be the featured speaker at the 2006 meeting. He and Eric were going to visit with Mr. Hatch for a cook's tour of Monticello's gardens at the conclusion of this meeting. Pete added that Paul Weston has agreed to Chair the Student Paper Competition.

The theme for the 2006 meeting was next on the agenda. After several minutes of discussion on this topic, there was general agreement on the following theme: *"Entomology: Continuing a Heritage of Discovery"*.

**Past President's Report: Doug Pfeiffer**

Doug reminded us that as immediate Past President he was chair of the Awards committee. He said he already has one nomination for L. O. Howard and one for Herb Streu. Doug spoke about the need for revising and updating the Branch Standard Operating Procedures (committee guidelines). He said he was willing to take the lead in getting the committee guidelines updated and suggested that all outgoing Presidents serve in this capacity. Doug added that the benefit of keeping the committee guidelines up to date is that it will make it easier to recruit new individuals to chair committees.

**President-Elect's Report: Art Agnello**

Art began by talking about the success of the 1988 EB meeting in Syracuse. He spoke about being contacted recently by Lori Hicks about holding our meeting there again. Rochester also was mentioned as a future meeting site, but some felt Syracuse would be better. Eric commented that the Harrisburg Hilton has dropped its contract number of room nights from 250 to 200.

**Treasurer's Report: Eric Day**

Eric began by commenting on the May 27, 2005 Financial Statement for the Branch. As of July 1, 2004, the General Fund balance on hand totaled \$25,183.82. He said that combining the General Fund amount with the \$17,213.00 in receipts (plus \$31.88 interest), less the \$14,360.70 in disbursements, leaves a General Fund balance of \$28,068.00. Eric went on to say the Reserve Fund balance was \$32,905.23, which when combined with the General Fund balance means the total funds available to the Branch as of July 1,

2004, are \$60,973.23. Eric added he still does not have all the donations from the 2005 sponsors.

Discussion next focused on whether the Branch should pay travel expenses for both the ESA President and the Executive Director. The Executive Committee agreed to change the Complimentarity Policy to cover the room costs for the ESA President, or if the President is unable to attend the Branch meeting, the Branch will cover the costs for the President's designee.

For the 2006 meeting, the Executive Committee agreed to change the student registration fee and banquet meal from gratis to \$5.00. The Executive Committee agreed to set aside \$1,000.00 for graduate student rooms, i.e., four rooms for two nights, with the chair of the Student Affairs Committee in charge of room assignments. Eric added that he will order rollaways for these rooms. Eric then said the Branch's tax-exempt status must be in the contract that's signed with every hotel we hold our annual meeting.

A motion was made to accept the Treasurer's 2006 budget.

The motion was seconded.

Discussion was requested.

There was no discussion.

The motion passed by unanimous vote.

Voting members: Agnello, Day, Pfeiffer, Schultz, and Youngman

**Secretary's Report: Rod Youngman**

Rod began by requesting a motion to allow the Secretary to make minor grammatical and syntax changes to the Eastern Branch Constitution and Bylaws.

A motion was made to delegate the Secretary the ability to make minor grammatical and syntax changes to the Branch Constitution and Bylaws with concurrence of the Executive Committee.

The motion was seconded.

Discussion was requested.

There was no discussion.

The motion passed by unanimous vote.

Voting members: Agnello, Day, Pfeiffer, Schultz, and Youngman

Rod next spoke on the Branch's current balloting process, which consists of listserv notification and paper ballot. He said he would like to make available the option of returning ballots by e-mail. He added for those individuals wishing to remain anonymous, they could continue to use paper ballots and the U.S. Postal Service. The Executive Committee unanimously agreed to this request.

**Member-at-Large Report: Bill Lamp (not present)**

No report.

**Governing Board Report: George Hamilton (not present)**

No report.

**Standing Committee Reports:**

**Awards Committee: Doug Pfeiffer**

Doug said he already gave his comments as part of his Past President's report.

**IDEP Committee: Dick Bean (to be confirmed)**

No report.

**Meeting Site Selection Committee: Eric Day**

Eric said the hotel contract for the 2007 meeting has been signed with the Harrisburg Hilton. He repeated that the hotel has agreed to drop the number of room nights from 250-200.

**Membership Committee: Nicolas Ellis (to be confirmed)**

No report.

**Nominations Committee: Tom Kuhar (not present)**

Upcoming vacancies for 2006 are the President-Elect, Treasurer, and Governing Board Representative to ESA. The question was raised about incumbents having to be reelected if they are willing to serve a second term. Pete said he will ask Tom to check the Constitution and Bylaws on this issue and get back to him.

**Program Committee: Greg English-Loeb, Paula Shrewsbury**

Greg said he and Paula have started working on a general plan for the 2006 program. There was general agreement that the program should continue to offer many of the same symposia as has been done previously. The following symposia were listed:

- IDEP symposium
- Northeast Regional Field Crops Insect Workers Conference (Ames Herbert has agreed to serve as organizer)
- Industry symposium, (Dini Miller was suggested as a potential organizer)
- Student Sponsored symposium
- Biological Control symposium
- Ornamentals and Turf symposium
- Medical/forensic/military (vector-borne diseases)

- Small Fruit and Grapes symposium (Doug Pfeiffer has agreed to serve as organizer)
- Tree Fruit symposium (Greg Krawczyk, Henry Hogmire, and Peter Shearer were suggested for potential organizers)
- Aquatics symposium (Reese Voshell, Bill Lamp, and Margaret Palmer were suggested for potential organizers)
- Teaching/Distance Outreach symposium (Paul Johnson and Brett Kent were suggested for potential organizers)

Pete inquired on the whereabouts of the 4ft by 4ft poster boards (n=36). Rod said he brought them back from the 2005 Harrisburg meeting where they currently are housed in an off-campus location in Blacksburg. Eric commented that the Omni will provide easels for the posters.

Sept. 12, 2005 (Monday), was decided on for the first call for papers. The deadline for submissions was set for Oct. 14 (Friday).

Discussion next focused on filling the following committee assignments.

- Public Information Committee: Maisie Lynch or Peter Warren (to be confirmed)
- Rules Committee: Colwell Cook and Randy Gaugler (to be confirmed)
- Screening for ESA Awards Committee: Tracy Leskey (to be confirmed)
- Student Affairs Committee: Wilma V. Aponte-Cordero (confirmed)
- Auditing Committee: Brian Nault (to be confirmed)
- Archivist-Historian: George Hamilton (to be confirmed)
- Board Certified Entomologists: Henry Hogmire (confirmed)
- Corporate Support Coordinator: Jim Steffel (confirmed)
- Entotoons Committee: Gary Miller (confirmed)
- Linnaean Games Committee: Doug Pfeiffer (confirmed)
- Local Arrangements Committee: Paul Semtner, Mike LaChance, and Chris Asaro (to be confirmed)
- Outreach Programs Committee: Faith Kuehn (confirmed)
- Parliamentarian: Susan Whitney King (confirmed)
- Registration & Hospitality Committee: Dean Polk (to be confirmed)
- Resolutions Committee: Vacant
- Student Paper Competition Committee: Paul Weston (confirmed)
- Web Master: Rod Youngman (confirmed)
- 5K Fun Run: Vacant

A motion was made to disband the Resolutions Committee.

The motion was seconded.

Discussion was requested.

There was no discussion.

The motion passed by unanimous vote.

Voting members: Agnello, Day, Pfeiffer, Schultz, and Youngman

Pete asked if there was any old business that needed to be addressed. Someone raised the status of the Branch Constitution and Bylaws given the number of recent changes to document. Rod said he would update the Constitution and Bylaws within the next few weeks. Pete next asked for any new business. There was minor discussion on the budget and committee structures. Pete reviewed important deadlines for 2005-06, and raised the possibility of wine and walking tours of Monticello as a possible way of encouraging members to stay over an additional night at the Omni.

Eric pointed out that symposia moderators are responsible for projectors and added we should limit symposia to four at a time.

Pete's final order of business was to ask Rod to send out a listserv announcement encouraging members to volunteer for committee service.

The meeting was adjourned at 2:30 p.m.