

ESA Eastern Branch Final Executive Committee Meeting, Harrisburg, Pennsylvania

Tuesday, 18 March 2003 Meeting Minutes (prepared by R. R. Youngman)

Members present: Eric Day, George Hamilton, Doug Pfeiffer, Mike Raupp, Susan Whitney, and Rod Youngman

At 4:00 pm Susan called the meeting to order and welcomed everyone to the Final Executive Committee Meeting.

Her first order of business was to ask that we entertain a motion to approve the June 2002 Summer Planning Meeting minutes.

The motion was seconded.

The motion passed by unanimous vote.

Voting members: Hamilton, Pfeiffer, Raupp, Whitney, and Youngman.

Susan's final order of business as 2002-03 Eastern Branch President was to pass the gavel to Mike Raupp officially making him the 2003-04 Eastern Branch President.

Mike thanked Susan and made brief welcoming remarks to everyone present. He spoke briefly about how he planned to run things and then opened up the meeting for general discussion.

Someone pointed out that Tom Anderson will not be able to fulfill his term as Chair of the Registration and Hospitality Committee. His company is relocating him to an area outside the Eastern Branch region. Susan suggested replacing Tom with Maya Evenden. Mike said he would look into that and then said Douglass Miller has agreed to be Program Chair for the 2004 meeting. Mike added he would like to seek a New England co-chair like Don Barry at Maine.

Someone commented on registration for the current meeting. According to Tom Anderson (not present) the final meeting registration was 248. This total included 36, one-day registrants.

Mike asked Doug Pfeiffer about tracking down the meeting minutes from the 1999 Virginia Beach Meeting and providing them to the Executive Committee. Doug responded that he would.

Rod asked about filling the Parliamentarian position. Mike thought this was a good idea, but presently had no one in mind.

The discussion next moved to the 2004 meeting. Mike pointed out that the Eastern Plant Board meets during the same time period as our annual meeting,

and that he wants to explore a joint program. A joint meeting between the two organizations might be attractive to a large number of plant industry folks. He thought the meeting format could be modified to include more service-oriented educational presentations and workshops, with less emphasis on scientific presentations. Mike credited Bill Gimpel with suggesting the idea. George remarked that we'd have to try and renegotiate our meeting space contract with the Omni. Susan suggested we have two separate meetings at the same place. Mike said another possibility is to have a separate one-day session to pick up additional one-day meeting registrants.

Eric said he signed a contract with the Harrisburg Hilton to have the 2005 annual meeting return to Harrisburg on 20-22 March. He said he received a lot of positive feedback during this meeting about returning to the Harrisburg Hilton. Doug then asked about potential locations for future meetings. Eric said he is exploring the possibility of having the meeting in Martinsburg, West Virginia.

Mike asked about other business and Susan said the standard operating procedures are hopelessly out of date. She said the person best suited to revise the standard operating procedures is each outgoing committee chair. Susan suggested Mike appoint an Ad-Hoc committee to revisit the standard operating procedures, and she offered to help with this issue. Mike asked Doug if he needing anything at this time, and Doug responded he did not. Susan said we need to work at getting more nominees for the 2004 L. O. Howard award.

Mike asked those present if there were any additional business items that needed to be discussed. No additional business items were offered.

Mike made a motion to adjourn.

The motion was seconded.

The motion passed by unanimous vote.

Voting members: Hamilton, Pfeiffer, Raupp, Whitney, and Youngman.

The meeting adjourned at 4:40 pm.