

**The Eastern Branch of the Entomological Society of America
Executive Committee Meeting, Harrisburg, Pennsylvania**

Sunday, March 20, 2005, Meeting Minutes (prepared by R. R. Youngman)

Members present: Chris Bergh, Eric Day, George Hamilton, Bill Lamp, Tracy Leskey, Paula Lettice, Doug Pfeiffer, Mike Raupp, Paula Shrewsbury, Susan Whitney King, and Rod Youngman

Doug called the meeting to order at 1:10 p.m. and welcomed everyone to Harrisburg. He asked if there was anyone who would like to give their committee report first because of not being able to stay for the entire meeting. Tracy Leskey and Chris Berg accepted Doug's offer.

Screening for ESA Awards Committee Report: Tracy Leskey

Tracy listed the award winners for 2005 and said the Branch website needs to be updated with regard to ESA awards. Doug suggested making a link to the ESA website.

Program Committee Report: Chris Bergh

Chris commented on the electronic submission process for oral and poster presentations. He wondered if some kind of electronic notification could be provided submitters immediately following their submission. Rod said he had already corrected that problem. Submitters now receive the following feedback after submission:

"Your presentation has been successfully submitted! It will be included in the upcoming meeting and meeting program. On behalf of the Eastern Branch of the Entomological Society of America, I look forward to seeing you at our meeting!"

Mike complimented the 2005 program content and the number of students entered in this year's student competition. Rod said he thought Tom Kuhar's comments at the 2004 New Haven meeting were beneficial at encouraging more students to enter the competition.

Doug next introduced Paula Lettice, Executive Director of ESA, and asked if she had any comments she would care to make. Paula thanked Doug for the opportunity to address the Executive Committee and began by saying that President Ivie apologizes for not being able to attend this year's Eastern Branch meeting. Paula then passed out a handout of her Executive Director's report, which was based on a 21-slide presentation. She was pleased to report that ESA membership was up nearly 190 new members over the previous year, and that student membership was the highest it has ever been (1,214). However, ESA is still concerned about the decline in regular members, which has been

about 16% since 2000. Paula did point out a 3% increase in membership in 2004.

George asked about the activity with the new online presentation system for the 2004 Salt Lake meeting. Paula L. responded that only 50% of submitters gave permission to allow their presentation to be recorded. Paula Shrewsbury asked why that was the case. Paula L. answered most were concerned about data security.

Doug thanked Paula for her comments and then moved to his report. He began with the task of filling committee assignments. He reflected that it is becoming more and more difficult to find individuals willing to take on committee assignments. Consequently, it has become necessary for consecutive three-year terms for individuals willing to serve in positions, such as the Eastern Branch Governing Board Representative to ESA. He then commented on two amendments to the EB Bylaws that the Executive Committee took under consideration in 2004:

- Eastern Branch Governing Board Representative to ESA:
Changing from one, 3-year term to two consecutive, 3-year terms.
- Number of individuals on committees. This change will allow for greater flexibility in filling committee assignments.

Doug next spoke on updating committee guidelines. He said guidelines for some committees need to be updated in order to accommodate changing policies and procedures. Doug said it makes sense for Past Presidents to identify committees with guidelines in need of updating and added he will work closely with those chairs to ensure this gets done. Pete agreed that having the Past President take the lead in this matter was a good idea.

Doug then asked for Officer's Reports.

Past President's Report: Mike Raupp

Mike again praised the 2005 program, and was pleased to see that Susan Whitney King and Ronald J. Prokopy were this year's respective recipients of the Herb Streu Meritorious Service Award and L. O. Howard Distinguished Achievement Award.

President-Elect's Report: Pete Schultz

Pete said he had little to report other than to say that next year's meeting will be held in Charlottesville, Virginia from March 12-14. Discussion continued on the 2006 meeting. Someone suggested we contact the folks at Monticello about the possibility of arranging a special tour of the building in addition to the surrounding flower and vegetable gardens. Eric suggested Peter Hatch as a possible banquet speaker for the 2006 meeting. His theme could be insect pests of Thomas Jefferson's time.

Eric moved to the topic of the 2007 meeting site. He said nothing has been confirmed yet about meeting at a more central site, such as New Jersey, Delaware, or eastern Pennsylvania. Eric said that Ann Simmons and her management staff at the Omni Hotel in Charlottesville have been very helpful. Paula S. asked about the possibility of coming back to Harrisburg if we have a good meeting turnout this year. Doug said the overall numbers for past meetings in Harrisburg have been good indicating it is a popular meeting site. However, he questioned whether people might become tired of returning here too often. He added that when we go to other meeting sites, such as those in the New England states, attendance is poor.

There was additional discussion on other potential meeting sites, and Hershey, Pennsylvania was put on the agenda as a potential candidate for future meetings. There was strong consensus, however, about not returning to Cherry Hill, New Jersey. Eric said that William Curran, current President-elect of the Northeast Integrated Pest Management Center and Northeastern Weed Science Society, wants to meet with him and Art Agnello.

Secretary's Report: Rod Youngman

Rod began by handing out copies of the 2004 minutes. He then asked the Executive Committee to approve the minutes. Susan pointed out a quorum is needed to approve something, which we currently lack at this time. She added, however, that the Executive Committee can accept the 2004 minutes. No motion was made to accept the 2004 minutes.

Rod handed out a copy of his 2004-05 Secretary's expenses, dated March 19, 2005. He spent \$510.22 on custom framing for six award certificates, two engravings, and one plaque. He added that for the first time since taking office as Secretary there were no additional costs for envelopes, paper, printing, labor to stuff envelopes, and domestic and foreign airmail postage. His total expenditures for 2004-05 were \$510.22. For comparative purposes, he listed the expenditures for each of his previous years as Secretary:

2003-04	\$1,175.32
2002-03	\$1,320.61
2001-02	\$2,292.27

Rod briefly spoke about his duties as webmaster. He said that in addition to keeping the Branch website up to date, he has added a new page recognizing the Branch's corporate sponsors. Rod concluded his remarks by saying he has accepted responsibility for managing the Branch listserv.

Rod asked Doug about the status of this year's election given there was only one individual on the ballot for President-Elect. Doug indicated there may be a problem if someone questions why a second name was not on the ballot. There was some discussion on this topic that resulted in a consensus on the need to

amend the Branch Bylaws to allow for the situation when only one candidate can be found who is willing to run. Our goal should be to have two named candidates for each office; however, the Bylaws should be amended to allow for the possibility of including a write-in candidate in the event a second candidate cannot be found.

Treasurer's Report: Eric Day

Eric handed out the Branch Financial Statement dated March 18, 2005. He said the General Balance on hand as of July 1, 2004 was \$25,183.82. He then said that by combining the General Fund amount with the \$8,988.00 in receipts (plus \$25.55 interest), less the \$510.22 in disbursements, the General Fund balance is \$33,687.15. Eric said the Reserve Fund balance was \$32,905.23, which when combined with the General Fund balance means the total funds available to the Branch as of July 1, 2004 are \$66,592.38. Eric added he still does not have all the donations from the 2005 sponsors. He then handed out his 2005 budget document and asked that it be accepted.

A motion was made to accept the Treasurer's 2005 budget.

The motion was seconded.

Discussion was requested.

There was no discussion.

The motion passed by unanimous vote.

Voting members: Day, Hamilton, Lamp, Pfeiffer, Raupp, Youngman

Member-at-Large Report: Bill Lamp

Bill said he had nothing to report.

Governing Board Representative's Report: George Hamilton

George said he is charged with keeping the incoming branch president up to date on filling new committee assignments. He then spoke about the National Student Affairs Committee, which is made up of two students from every branch. The Eastern Branch needs a 2005-06 replacement for outgoing Rebecca Loughner. Wilma V. Aponte-Cordero was mentioned as a possible replacement for Rebecca. George pointed out that Marc Fisher (Virginia Tech) is the 2005-06 Chair of the National Student Affairs Committee.

Paula L. mentioned that William Wymer has been a member of the Eastern Branch since 1970 and has asked the Branch to support his request for a 50-year service pin from ESA. It was noted that ESA does not provide such a pin; however, the Executive Committee agreed that some form of appropriate recognition be given to individuals with that many years of service to the organization. George said he will prepare an agenda brief for this request.

Paula L. and George briefed the Executive Committee on a tentative proposal for a major society award. The idea was initiated by Randy George and Randy Gaugler who have drafted an agenda brief for something along the lines of a

Nobel Peace Prize for Entomology. Their agenda brief will be brought up at the summer ESA meeting in May 2005. This award would replace the Founder's Memorial Award, and would be handed out on an every four-year cycle. It would be offered for one single accomplishment, and it would be a truly international award. The C.V. Riley medal is a tentative working title. ESA is exploring ways to offer this award without costing the Society any money. There was strong agreement for this award by the Executive Committee.

A question was raised about the current registration count for this meeting. Eric said 132 are registered as of 2:00 p.m. today.

Rod briefly went through several committee reports provided him by committee chairs who were unable to attend the meeting.

Doug asked for any further business. Since there was no further business, Doug thanked everyone for their service to the Branch. The meeting was adjourned at 4:40 p.m.