I. Call to order
   NCB President Fred Baxendale called the meeting to order at 7:34 a.m. by welcoming the audience and thanking them for attending the Final Business Meeting.

II. Committee reports/updates:
   A. Program – Bob Wright
      No formal report at this time, but the meeting seemed to go very well. Appreciation is extended to all symposium organizers, and all who delivered symposium, paper, and poster presenters. They are a large part of what makes these meetings such great successes.
   B. Local Arrangements – Gary Brewer and Shripat Kamble
      Onsite registration has been changing rapidly during first few days of conference, so the final numbers are not confirmed. The current estimate is 343 total registrants.

III. NCB-ESA service recognition presentations
   President Baxendale presented appreciation/service plaques to the following individuals
   A. Bob Wright – Program Chair
   B. Gary Brewer and Shripat Kamble – Local Arrangements Co-chairs
   C. Susan Weller – outgoing NCB Representative to ESA Governing Board
   D. Tiffany Heng-Moss – outgoing NCB At-large Executive Committee member
   E. Julie Peterson – outgoing Student Representative to the NCB Executive Committee

IV. Old Business:
   President Baxendale asked if there were any Old Business items from the floor.
   Paul Borth asked whether the ESA Governing Board’s summer meeting agenda has been set. ESA President Grayson Brown responded that the agenda is not final, and that the deadline for submitting items is June 20. Paul suggested branches, sections, and potentially the Governing Board (GB) may want to proactively address the topic of “Primary” membership as it relates to branch- and section-specific activities, such as award applications, travel scholarships, etc. Currently, if someone has dual or multiple membership in different ESA entities at the same level (i.e., branch or section), they can apply for awards and/or scholarships in more than one such entity. ESA President Brown stated that this issue has been brought up at other branch meetings and it is being discussed by the GB; however, it is currently not on the GB summer meeting agenda. He added that a bylaws change could not be enacted in the GB meeting, as it would first need to be addressed by ESA balloting procedures. Susan Weller suggested that it may be useful to consult with Executive Director Gammel on this topic to determine whether this is a policy issue or if it truly requires a bylaws change.
   MOTION (Weller) and SECONDED (J. McPherson) to direct Governing Board Representative John Obrycki to bring this issue forward to the GB for discussion on what the next steps should be. DISCUSSION: McPherson suggested that it probably would not involve a bylaws change. QUESTION FOR CLARIFICATION: Governing Board Rep. John Obrycki inquired whether the group views this as applying solely to students or all ESA membership. Further discussion led to general agreement that it applies to all members, and further that could have implications for branch and section elections, in addition to awards/scholarships. There was no further discussion, and the motion carried by unanimous consent.
V. New Business: installation of new NCB-ESA President
   A. President Baxendale requested that former NCB Presidents Gary Brewer and John Obrycki escort NCB President-elect Billy Fuller to the podium. He passed the gavel to Billy, welcomed him as NCB President, and turned the meeting over to him.
   B. President Fuller stated that he plans to uphold the high standards of excellence that have been established by past branch leaders. He added that plans are already taking shape for the 2013 meeting in Rapid City, SD, and that he has a great group of volunteers and leaders to oversee and carry out Program and Local Arrangements activities for that conference.
   C. President Fuller asked ESA President Grayson Brown to join him at the podium to present the final recognition plaque of the conference. President Brown thanked out-going President Baxendale for his dedicated service to the NCB-ESA as its 2011-2012 President and presented the plaque.
   D. President Fuller polled the floor for any additional New Business items. Hearing none, he requested a motion from the floor for adjournment. MOTION (McPherson) SECONDED (G. Brewer) to adjourn. No discussion followed, and the motion passed by unanimous consent. The meeting was adjourned at 8:02 a.m.

Respectfully submitted,
Mark Boetel
NCB-ESA Secretary-Treasurer