

**NOTE: The Minutes of the Business Meeting held at the banquet on 2/26/14 were presented in PowerPoint Presentations. Due to their differing format, they are presented after the Final Executive Committee Meeting which follows immediately below**

**Southwestern Branch ESA 61<sup>st</sup> Annual Meeting  
Final Executive Committee Meeting  
El Tropicano Hotel  
San Antonio, TX  
2/27/2014**

The meeting was called to order by Past President Jesus Esquivel at 8:00 AM. Attendees included Jerry Michels, Bob Davis, David Ragsdale, Eric Rebek, Don Henne, Manuel Campos and ESA National employee Kathleen Williams.

This record is a compilation of notes recorded by President Bob Davis and Vice-President Jerry Michels

**Items Discussed.**

1. ESA-SWB Tax Exempt Status:
  - a. ACTION ITEM: Davis needs to check on tax exempt statues for ESA-SWB At Hard Rock Casino and Hotel for 2015 meeting
2. Insect Expo needs:
  - a. Andrine Shufran estimates that \$2400.00 per year is needed to fund Insect Expo. Possible option to support Insect Expo could be the following three events;
    - i. \$800.00 per year from ESA-SWB
    - ii. Request Bonnie Pendleton and Greg Cronholm consider dedicating funds from silent auction at ESA-SWB meetings to support insect Expo (possibly another \$800.00)..
    - iii. Send request from Insect Expo and ESA-SWB to SSWE to ask them to consider providing support for Insect Expo.
  - b. ACTION ITEM: Davis will follow up with Bonnie and Greg to gauge interest.
  - c. ACTION ITEM: Davis will work with Andrine to send request letter into SSWE,
3. Linnaean Games Travel Support.
  - a. Presently ESA-SWB provides \$750.00 per team (2 teams) in awards and support dollars. David Ragsdale mentioned that this does not come close to the amounts needed to send

a team to the National ESA competition. He stated with airfare and hotel costs are closer to 8k

- b. Suggestion made to approach ESA-HQ and ask GB to consider support dollars for teams that qualify to travel to nationals.
  - c. .ACTION ITEM: Davis to write letter asking ESA-HQ to provide support dollars for teams that qualify for national team competition. Letter will be circulated among ESA-SWB Exec Board for review.
    - i. David Ragsdale said he would share letter with Sue Blodgett of ESA-NCB to see if they will also support request of ESA-GB
4. Student Affairs Committee:
- a. SOP of "Student Research Paper and Poster Committee" states:
  - b. *As many as three awards may be given in each of the six categories of competition –*  
  
*Bachelor's oral paper, Bachelor's poster, Master's oral paper, Master's poster, Ph.D. oral paper, and Ph.D. poster. However, if few students have entered in a category, prizes may be awarded as follows:*  
  
*one award if three or fewer students competed in a category*  
*two awards if four or five students competed in a category*  
*three awards if six or more students competed in a category*
  - c. Does the above wording need to be adjusted to allow for providing 1,2, and 3<sup>rd</sup> place awards when fewer than 6 students are competing in a category?
  - d. **Davis comments:** I suggest that since the word "**may**" is included in above, that it is a discretionary option provided to the committee. If we wish to give 1-3<sup>rd</sup> awards when only 3 are competing then I suggest that action is supported.
  - e. **ACTION Item:** Run this interpretation of SOP's by Exec Committee and Student Paper & Poster Committee to see if all agree..
5. Friends of the Chair:
- a. Establish SOP's for this new committee.
  - b. ACTION ITEM:: Davis will start process and run candidate SOP through 2013-2014 helpers and then the Exec Committee.
6. Photo Salon:
- a. Need SOP's for this committee
  - b. Pat Porter may be a good candidate to chair this committee
  - c. Concern by SSWE that not all winners were students and they do not want to provide a free SSWE membership to non students.
7. TA-QUE-NE-WHAP AWARD:
- a. Suggestion was made to consider Dr. Marvin Harris as a recipient of this lifetime achievement award.
8. Percival Student Award:
- a. Suggestion was made to ask recipient of award to send a "Thank You" letter to Percival.
  - b. Suggested that Awards committee include the name and address of Percival company to recipient to help them send thank you letter.
9. Annual Meeting Program:

- a. Include name and address of "friends of the Chair" sponsors and Percival Student Award in annual meeting program
  - b. Include thank you to Friends of the Chair industry sponsors on a looped ppt during banquet dinner with logos, websites, contact info etc.
- 10.** Meeting adjourned and final payment made to hotel staff for meeting