NOTE: The Minutes of the Business Meeting held at the banquet on 2/26/14 were presented in PowerPoint Presentations. Due to their differing format, they are presented after the Final Executive Committee Meeting which follows immediately below.

Southwestern Branch ESA 61st Annual Meeting
Final Executive Committee Meeting
El Tropicano Hotel
San Antonio, TX
2/27/2014

The meeting was called to order by Past President Jesus Esquivel at 8:00 AM. Attendees included Jerry Michels, Bob Davis, David Ragsdale, Eric Rebek, Don Henne, Manuel Campos and ESA National employee Kathleen Williams.

This record is a compilation of notes recorded by President Bob Davis and Vice-President Jerry Michels

Items Discussed.

1. ESA-SWB Tax Exempt Status:
   a. ACTION ITEM: Davis needs to check on tax exempt statues for ESA-SWB At Hard Rock Casino and Hotel for 2015 meeting

2. Insect Expo needs:
   a. Andrine Shufnan estimates that $2400.00 per year is needed to fund Insect Expo.
      Possible option to support Insect Expo could be the following three events:
      i. $800.00 per year from ESA-SWB
      ii. Request Bonnie Pendleton and Greg Cronholm consider dedicating funds from silent auction at ESA-SWB meetings to support insect Expo (possibly another $800.00).
      iii. Send request from Insect Expo and ESA-SWB to SSWE to ask them to consider providing support for Insect Expo.
   b. ACTION ITEM: Davis will follow up with Bonnie and Greg to gauge interest.
   c. ACTION ITEM: Davis will work with Andrine to send request letter into SSWE.

3. Linnaean Games Travel Support.
   a. Presently ESA-SWB provides $750.00 per team (2 teams) in awards and support dollars. David Ragsdale mentioned that this does not come close to the amounts needed to send
a team to the National ESA competition. He stated with airfare and hotel costs are closer to 8k
b. Suggestion made to approach ESA-HQ and ask GB to consider support dollars for teams that qualify to travel to nationals.
c. ACTION ITEM: Davis to write letter asking ESA-HQ to provide support dollars for teams that qualify for national team competition. Letter will be circulated among ESA-SWB Exec Board for review.
i. David Ragsdale said he would share letter with Sue Blodgett of ESA-NCB to see if they will also support request of ESA-GB

4. Student Affairs Committee:
   a. SOP of “Student Research Paper and Poster Committee” states:
      
b. As many as three awards may be given in each of the six categories of competition –

      Bachelor’s oral paper, Bachelor’s poster, Master’s oral paper, Master’s poster, Ph.D. oral paper, and Ph.D. poster. However, if few students have entered in a category, prizes may be awarded as follows:

      one award if three or fewer students competed in a category
      two awards if four or five students competed in a category
      three awards if six or more students competed in a category

c. Does the above wording need to be adjusted to allow for providing 1,2, and 3rd place awards when fewer than 6 students are competing in a category?
d. Davis comments: I suggest that since the word “may” is included in above, that it is a discretionary option provided to the committee. If we wish to give 1-3rd awards when only 3 are competing then I suggest that action is supported.
e. ACTION Item: Run this interpretation of SOP’s by Exec Committee and Student Paper & Poster Committee to see if all agree..

5. Friends of the Chair:
   a. Establish SOP’s for this new committee.
   b. ACTION ITEM:: Davis will start process and run candidate SOP through 2013-2014 helpers and then the Exec Committee.

6. Photo Salon:
   a. Need SOP’s for this committee
   b. Pat Porter may be a good candidate to chair this committee
   c. Concern by SSWE that not all winners were students and they do not want to provide a free SSWE membership to non students.

7. TA-QUE-NE-WHAP AWARD:
   a. Suggestion was made to consider Dr. Marvin Harris as a recipient of this lifetime achievement award.

8. Percival Student Award:
   a. Suggestion was made to ask recipient of award to send a “Thank You” letter to Percival.
   b. Suggested that Awards committee include the name and address of Percival company to recipient to help them send thank you letter.

9. Annual Meeting Program:
a. Include name and address of “friends of the Chair” sponsors and Percival Student Award in annual meeting program
b. Include thank you to Friends of the Chair industry sponsors on a looped ppt during banquet dinner with logos, websites, contact info etc.

10. Meeting adjourned and final payment made to hotel staff for meeting