Eastern Branch 10-Minute Presentation Evaluation Form

		at							
	Points	Presental							
Content 50%	10	Introduction & background w/ pertinent literature cited							
	10	Objectives or hypotheses clearly stated and concise / Objectives of course design or teaching/extension program clearly stated and concise with learning gaps and target audience(s) identified							
	10	Materials and methods (study design) clear, concise, and appropriate to problem / Course or program design development and relevant evaluation metrics clear, concise, and appropriate for the learning gaps and audience(s)							
	10	Interpretation of results (actual or potential/proposed) and analysis (current or proposed) clear, concise, and accurate and addresses needs of target audience							
	10	Significance of results (actual or potential/proposed) to field of study or teaching community and targeted audience clearly discussed							
	10	Organization: Logical order, minimum redundancy							
Presentation 50%	5	Smooth transitions between presentation slides and sections							
	10	Slides use appropriate fonts, font sizes, high contrast images (for example, avoiding color schemes that are hard to distinguish for colorblind participants like red/green). Individual style and creativity are expressed							
	5	Slides have no grammatical errors and are not excessively wordy							
	10	Effective use & description of visuals (i.e. photos, diagrams, figures, and tables); do they support the presentation narrative?							
	5	Appropriate volume (uses microphone if available) and speed of speech; clear communication; please note, score should not be dependent on the quality of audio equipment							
	5	Effective use of time; 10-12 minutes with appropriate balance across presentation sections, with time to field audience questions effectively							

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Presentati	Presenter	Comments