

Meeting minutes  
SEB-ESA Executive Committee

Date: 4 November 2016 (via Zoom)

1. In Attendance

David Riley, JC Chong, David Jenkins, Nancy Hinkle, Steve Lapointe, Stormy Sparks, and Tim Schowalter  
Quorum (4) was met.

2. Call to Order

SEB President David Riley called the meeting to order at 10:00 am.

3. Constitutional and By-Law Amendments

Riley suggested that the attending Executive Committee (EC) members consider the editorial changes first.

Chong suggested that some of the proposed editorial changes involved the format of ballots (i.e. written and electronic), they should be considered more substantial changes, and should be considered separately. Riley agreed to adopt the suggestion.

Riley moved that the three editorial changes (Constitution, Article VIII, Section 2; By-Laws, Article III, Section 1 and 5) be approved for amendment. Motion seconded by Sparks. Motion approved unanimously by voice vote.

Riley motioned that amendments correcting “written or electronic ballot” (By-Laws Article II, Section 7) and “electronic or printed ballot/form” (By-Laws, Article III, Section 13; Article IV, Section 2) to simply “ballot” be recommended for approval. Seconded by Jenkins and Lapointe.

Discussion: Sparks questioned if such amendment will open the balloting system to any ballot format? Chong answered yes. Lapointe suggested that the EC leaves the ballot format open so that other format could be used in the future. Riley reported that the By-Law Committee wanted to leave it alone under the principle of “don't fix it if it is not broken”. Sparks suggested that the current wordings are not necessary. If voting technology changes, SEB will be able to adopt any format if the wording is just “ballot”. Lapointe questioned if the ballots are recorded. Chong answered yes. Lapointe cautioned that any ballot format we use, it should be able to be recorded.

Riley called for each member to vote. The motion was approved unanimously.

Riley motioned to accept the date changes at the top of the document. Seconded by Schowalter. No discussion followed. Motion accepted unanimously.

Lapointe motioned to recommend approval of the proposed amendment to Constitution Article I, Section 2. Seconded by Schowalter. No discussion followed. Motion approved unanimously.

Schowalter motioned to recommend approval of proposed amendment to Constitution Article II, Section 2. Motion seconded by Chong.

Discussion: Lapointe questioned if he does not live within SEB area, can he still be a member. Most answered yes, the amendment will allow that. Sparks suggested that the current language is too wordy anyway. Sparked also questioned if a person lives in the SEB area, can the person choose not to be a SEB member? Chong answered that, based on SEB membership guidelines, primary branch membership is based on a member's physical/ mailing address, but the member can join additional branch with a fee to ESA.

Hinkle questioned if SEB does not change the constitution, would be in conflict with the parent organization. Riley answered that ESA would like the constitution to be uniform across branches and ESA. But the branch does have autonomy to the manner in which the branch is run.

Motion was approved unanimously by voice vote.

Sparks motioned to recommend approval of proposed amendment to Constitution Article III, Section 1. Motion seconded by Hinkle. No discussion followed. Motion approved unanimously.

Chong motioned to recommend approval of proposed amendment to Constitution Article X, Section 3. Motion seconded by Schowalter. No discussion followed. Motion approved unanimously.

Schowalter motioned to recommend approval of proposed amendment to Constitution Article X, Section 4. Motion seconded by Lapointe. No discussion followed. Motion approved unanimously.

Schowalter motioned to recommend approval of proposed amendment to By-Laws Article I, Section 2. Motion seconded by Lapointe. No discussion followed. Motion approved unanimously.

Hinkle motioned to recommend approval of proposed amendment to By-Laws Article II, Section 5. Motion seconded by Chong.

Discussion: Lapointe asked if a person can fill the vacancy of the Representative to the Governing Board, serve out the remaining term, then run for two more consecutive 3-year terms? Based on the proposed amendment, yes. Riley suggested that to leave it open-ended it would allow some flexibility in interpretation.

6 attending members approved the motion; 1 opposed. Motion carried.

Hinkle motioned to recommend approval of the proposed amendment to By-Laws Article II, Section 7. Motioned seconded by Sparks and Schowalter.

Discussion: Chong stated that the result of the officer election is typically announced at the opening business meeting. Would the existing language of announcing the results at the final business meeting (both in the current and proposed amended versions) conflicts with our actual practice? Sparks suggested that the current language does not prevent announcing the results during the opening session. Schowalter suggested that the final business meeting can be interpreted as the official time for announcement.

Motion was approved unanimously.

Schowalter motioned to recommend approval of the proposed amendment to By-Laws Article III, Section 2. Hinkle seconded the motion. Riley explained that the rationale for this amendment is the fact that electronic ballots are counted by ESA staff, so the Nominating Committee is only verifying the ballots. Chong cautioned that the entire procedure for proposing and approving by-law and constitutional amendments are not in keeping with our actual practices. The procedure for the approval constitutional and by-law amendment by the membership should be revamped. Chong will work with ESA staff to make sure the procedures outlined in the constitution and by-laws are followed. Riley suggested that Lapointe forms a committee to consider amending the procedure after taking office in 2017.

Motion was disapproved unanimously.

Sparks motioned to recommend approval of the proposed amendment to By-Laws Article III, Section 15. Motion seconded by Schowalter.

Chong questioned who will appoint the committee members? Answered, the President, as would be other standing committees.

Motion approved unanimously.

4. Meeting Adjourn: 10:54

Respectfully submitted,

JC Chong  
Secretary-Treasurer

Meeting minutes  
SEB-ESA Executive Committee

Date: 29 November 2016 (via email)

An additional amendment was proposed by JC Chong.

**From:** Juang Chong <[juanghc@clemson.edu](mailto:juanghc@clemson.edu)>  
**Sent:** Tuesday, November 29, 2016 11:55 AM  
**To:** David G Riley; Weeks, Emma; [NHinkle@uga.edu](mailto:NHinkle@uga.edu); [tschowalter@agcenter.lsu.edu](mailto:tschowalter@agcenter.lsu.edu); [djenkins@scfc.gov](mailto:djenkins@scfc.gov); Alton N Sparks; [Stephen.lapointe@ars.usda.gov](mailto:Stephen.lapointe@ars.usda.gov)  
**Subject:** One additional amendment to SEB Constitution for consideration

Hello, everybody.

I would like to propose one additional amendment to the SEB Constitution -

Article X now reads:

"Section 5. Ballots shall be delivered to the Secretary-Treasurer not later than seven days prior to the date of the next annual Preliminary Business Meeting during the annual meeting.

Section 6. Ballots received by the Secretary-Treasurer shall be tabulated at the annual meeting by the Nominating Committee, and the results shall be announced at the Final Business Meeting. If two thirds or more of the ballots written cast favor the proposed amendment(s), it/they shall be adopted; otherwise it/they not be adopted."

With ESA now tabulating the ballots for SEB, the Secretary-Treasurer and the Nominating Committee are now taken out of the picture. I propose that the two section above me amended as

"Section 5. Results of the ballots shall be delivered to the Secretary-Treasurer no later than seven days prior to the date of the next annual Preliminary Business Meeting, and shall be announced at the Final Business Meeting. If two-thirds or more of the ballots favor the proposed amendment(s), it/they shall be adopted; otherwise it/they shall not be adopted."

This proposal will need to be seconded.

After that yes/no.

JC

Votes:

Second	Emma Weeks	11:56 AM
Call for discussion and vote	David Riley	1:20 PM
Yes	Tim Schowalter	12:06 PM
	Emma Weeks	12:09 PM
	Stephen Lapointe	12:49 PM
	David Riley	1:29 PM
	Nancy Hinkle	2:24 PM
	JC Chong	4:55 PM
No		

## Proposed amendments to SEB's Constitution and By-Laws

91<sup>st</sup> Annual Meeting of the Southeastern Branch; Memphis, TN

Article	Section	Current	Proposed amendment	Rationale for the amendment	Executive Committee's recommendation (4 Nov 2016)
<b>Constitution:</b>					
I	2	"2. To encourage a close bond of fellowship and cooperation among <b>member entomologists.</b> "	"2. To encourage a close bond of fellowship and cooperation among <b>members.</b> "		Approve
II	2	" <b>Membership in this Branch shall be restricted to members of the Entomological Society of America who reside or work in Southeastern Branch territory as designated by the Entomological Society of America, except that members of the Entomological Society of America residing in foreign countries may select this Branch for their geographic membership affiliation as prescribed in the By-Laws.</b> "	" <b>Any member of the parent Society in good standing who resides within the Branch area, or who resides outside the boundaries of the Branch and elects membership in the Branch, may be a member of the Branch.</b> "		Approve
III	2	"The President shall then serve the Branch during the following year <b>following year</b> as a member of the Executive Committee with the title of Past□President."	"The President shall then serve the Branch during the following year as a member of the Executive Committee with the title of Past□President."	Extraneous words.	Approve
VIII	1	"Standing Committees shall be:..."	"Standing Committees shall be:..."		Approve

		Education; Local Arrangement; ...”	Education; <b>Linnaean Games</b> ; Local Arrangement; ...”		
VIII	2	“A registration fee may be charged all persons...”	“A registration fee may be charged <b>of</b> all persons...”	Grammatical correction.	Approve
X	3	“...members of the Branch for approval by <b>mail</b> ballot as provided in Section 4:...”	“...members of the Branch for approval by ballot as provided in Section 4:...”		Approve
X	4	“Proposed amendments to the Constitution which have been approved in accordance with Section 3 by members present and voting at the Final Business Meeting shall be <b>printed and</b> distributed in ballot form to the members of the Branch no later than the <b>mailing</b> containing the annual meeting program and the ballot for election of officers.”	“Proposed amendments to the Constitution which have been approved in accordance with Section 3 by members present and voting at the Final Business Meeting shall be distributed in ballot form to the members of the Branch no later than the <b>notification</b> containing the annual meeting program and the ballot for election of officers.”		Approve
X	5, 6	“Section 5. Ballots shall be delivered to the Secretary-Treasurer not later than seven days prior to the date of the next annual Preliminary Business Meeting during the annual meeting. Section 6. Ballots received by the Secretary-Treasurer shall be tabulated at the annual meeting by the Nominating Committee, and the results shall be announced at the Final Business Meeting. If two thirds or more of the ballots written cast favor the	“Section 5. Results of the ballots shall be delivered to the Secretary-Treasurer no later than seven days prior to the date of the next annual Preliminary Business Meeting, and shall be announced at the Final Business Meeting. If two-thirds or more of the ballots favor the proposed amendment(s), it/they shall be adopted; otherwise it/they shall not be adopted.”		Approve

		proposed amendment(s), it/they shall be adopted; otherwise it/they not be adopted.”			
By-Laws:					
I	2	“Membership in this Branch shall be <b>limited to</b> the members of the Entomological Society of America who reside or work in the states of Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, and in Puerto Rico, the Virgin Islands, and other United States territories in the Caribbean Area. <b>Members of the Entomological Society of America residing in foreign countries may select this Branch for their geographic membership affiliation by written notice to the Executive Director of the Entomological Society of America.</b> ”	“Membership in this Branch shall be <b>composed of</b> the members of the Entomological Society of America who reside or work in the states of Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, and in Puerto Rico, the Virgin Islands, and other United States territories in the Caribbean Area. <b>Additionally, any member of the parent Society in good standing who resides within the Branch area, or resides outside the boundaries of the Branch area and elects membership in the Branch, may be a member of the Branch.</b> ”		Approve
II	5	“ <b>The incumbent shall be ineligible for re-election except to fill a vacancy in an unexpired term prior to or following his/her term of office.</b> ”	“ <b>An individual may not be elected as a Representative to the Governing Board for more than two consecutive three-year terms.</b> ”		Approve
II	7	“The Officers and the Members - at - Large to the Executive Committee shall be elected by <b>written or electronic ballot</b> which shall be made available no later	“The Officers and the Members - at - Large to the Executive Committee shall be elected by <b>ballot</b> which shall be made available no later than 60 days prior to the annual meeting...		Approve



		than 60 days prior to the annual meeting... The Representative to the Governing Board and Branch Representative to the Certification Board shall be elected by <b>written or electronic ballot</b> at the time of the election for President- Elect...”	The Representative to the Governing Board and Branch Representative to the Certification Board shall be elected by <b>ballot</b> at the time of the election for President- Elect...”		
II	7	“... to elect the Representative to the Governing Board. <b>Ballots</b> cast by the membership shall be delivered to the Secretary- Treasurer seven days prior to the date of the Preliminary Business Meeting during the annual Branch meeting. <b>Ballots are to be tabulated by the Nominating Committee and election results reported to the membership at the final business meeting.</b> All newly- elected individuals, except...”	“... to elect the Representative to the Governing Board. <b>The results of ballots</b> cast by the membership shall be delivered to the Secretary- Treasurer seven days prior to the date of the Preliminary Business Meeting during the annual Branch meeting. <b>Election results are to be reported to the membership at the final business meeting. If two or more nominations are made for an office, the person receiving a plurality of ballots cast for the office shall be declared elected. If there is a tie for the most votes, members of the Executive Committee shall resolve the tie in a second vote.</b> All newly- elected individuals, except...”		Approve
III	1	“With the exception of the Committee <b>n</b> Board Certification...”	“With the exception of the Committee on Board Certification...”	Typo correction.	Approve
III	2	“The Nominating Committee shall also <b>count</b> any ballots for Constitutional Amendments.”	“The Nominating Committee shall also <b>count and/or verify</b> any ballots for Constitutional Amendments.”		Disapprove
III	5	“The Membership Committee shall <b>l</b> ”	“The Membership Committee shall	Typo	Approve

		consist of...”	consist of...”	correction.	
III	13	“The Chair shall be elected to a three-year term by <b>electronic or printed</b> ballot by the membership of the Branch at the time of the national election of officers...”	“The Chair shall be elected to a three-year term by ballot by the membership of the Branch at the time of the national election of officers...”		Approve
III	15	N/A	“Section 15. The Linnaean Games Committee shall consist of three members of the Southeastern Branch of the Entomological Society of America. The Linnaean Games Committee is responsible for putting together the sets of questions for the SEB Linnaean Games. The Linnaean Games Committee will vet the questions submitted by participating universities for accuracy and clarity and will make needed changes to these questions. The needed number of question sets will be developed by the Committee using the vetted submitted questions as well as a bank of questions that have been used in the past. The Committee reserves the right to add their own questions. The Linnaean Games Committee will work closely with the Student Affairs Committee to improve the SEB Linnaean Games experience for both the contestants		Approve

			and the audience.”		
IV	2	“Following arrival at a consensus, the Executive Committee shall make available each proposed amendment, along with its recommendation for approval or disapproval, to the members of the Branch in <b>electronic or printed form</b> at least 30 days prior to the next annual meeting...”	“Following arrival at a consensus, the Executive Committee shall make available each proposed amendment, along with its recommendation for approval or disapproval, to the members of the Branch in ballot form at least 30 days prior to the next annual meeting...”		Approve