**ESA Meeting Room Setup Styles**

**Theater Style**
- Standard Scientific Session with AV
- Theater: rows of chairs (no tables) arranged with all participants facing towards the front of the room.

**Classroom Style**
- Optional Workshop Setups
- Classroom: rows of tables arranged with all participants facing towards the front of the room.

**Banquet Rounds**
- Banquet Rounds: round tables arranged throughout the room. Participants are seated around the entire perimeter of each table.

**Reception**
- University Mixers
- Reception: a combination of round tables and smaller cocktail tables neatly arranged throughout the room.

**Conference Style**
- Standard Small Committee Meeting with AV
- Conference: tables arranged together to create a single large table.

**U-Shape**
- Standard Large Committee Meeting with AV
- U-Shape: tables are arranged in a large U with open space in the middle. Participants are seated around the outside facing the center of the U.

**Hollow Square**
- Committee Meeting without AV
- Hollow Square: tables are arranged in a square with chairs along the outside facing an empty center.

**Crescent (Half) Rounds**
- Crescent (Half) Rounds: seating around half of the table so all participants are facing the front with no one's back to the presenter.

*ideal for groups that include meal service in the same room*